

City of Troy
City Clerk's Office
500 West Big Beaver
Troy, Michigan 48084
(248) 524-3331

www.troymi.gov/clerks

(APPLICATIONS MUST BE FILED AT THE CITY OF TROY CLERK'S OFFICE)



INSTRUCTIONS FOR PEDDLER'S LICENSE (MINOR)

- Submit the completed Peddler's License Application (**TYPED OR PRINTED**) to the City Clerk's Office with the following:

(1) Recent 2" x 2" head and shoulder picture

\$24.00 **NON-REFUNDABLE** Application Fee (cash, debit card, check or money order made payable to the "City of Troy")

Work Permit (if required)

Parent/Guardian Consent Form signed and notarized

- The City Clerk's Office will process the application by forwarding the application electronically to the Police Records Section and the approving Officer. The Applicant will be directed to the Records Section of the Troy Police Department to be fingerprinted.

- PEDDLER MUST BE FINGERPRINTED.** Multiple applicants must call ahead for an appointment – (248) 524-3437.

- If the Peddler is approved, the additional Peddler's License fee **MUST** be paid at the City Clerk's Office **before** peddling may begin.**

The Peddler's License fees, payable at the time of issuance, are as follows:

\$ 20.00 per week

\$ 40.00 per month

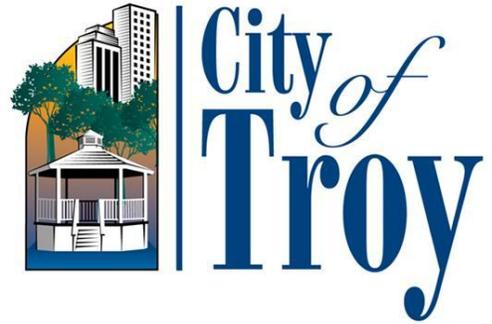
\$100.00 annually (expires December 31st of each year.)

**Chapter 74, Section 7, of the Troy City Code, states that "no person shall engage in the business of peddler without first obtaining a license therefore. " Also, Section 11 of Chapter 74, states "A copy of the permit or license must be carried by each solicitor or peddler. Solicitation or peddling without a valid permit or license or a copy of the permit or license is a misdemeanor, punishable by a fine of up to \$500.00, 90 days in jail, or both."

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APPLICATION FOR PEDDLER'S LICENSE (MINOR)

APPLICATION FEE: \$24.00

LICENSE FEE: \$20.00/Week; \$40.00/month; \$100.00/year

Date _____

Name of Peddler _____ Phone # _____

Present Address _____
Street Address City State/Zip

Mailing Address _____
Street Address City State/Zip

Race _____ Sex _____ Birth Date _____ Height _____ Weight _____

Hair _____ Eyes _____ Scars / Marks / Tattoos _____

Drivers Lic. # _____ State _____

Soc. Sec. # _____

Nature of Business _____

Employed by _____ Phone _____

Address _____

Supervisor _____ Birth Date _____

Supervisor's Home Address _____
(Include Street Address, City, State and Zip)

Supervisor's Driver's License # _____

Please make sure all pages of this three (3) page application **MUST BE** completed and returned to the City Clerk's Office for processing.

MI Sales Tax Lic. # _____

What is to be sold? (Please be specific) _____

Length of time to be active in Troy _____ Hours _____ to _____

Area(s) to Solicit _____

Vehicle to be used for Peddling _____ Color _____ Year _____

Make _____ Model _____ License # _____ State _____

Where is product manufactured _____

Where is product stored _____

How will delivery be made _____

Have you ever been convicted of any felony or misdemeanor? Yes No

If Yes, list **ALL** charges _____

(attach a separate sheet if needed; list in order of newest to oldest)

Date	Location	Disposition
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

I hereby certify that the forgoing information is complete and true.

Peddler's Signature

Supervisor's Signature

Approval of this application is determined by the Police Department

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APPLICATION FOR PEDDLER'S LICENSE (MINOR) – PAGE 3

PARENTAL CONSENT AND AUTHORIZATION FOR RELEASE OF INFORMATION IN THE POSSESSION OF THE CITY OF TROY POLICE DEPARTMENT AND FOR THE FINGERPRINTING OF A MINOR FOR INVESTIGATION UNDER APPLICATION FOR A PEDDLER'S LICENSE

I, _____, am the parent or legal guardian of _____, date of birth: _____. I have been informed that _____ has submitted a Peddler's License Application on behalf of my child so that my child can solicit business for that individual and/or company by going door-to-door in the City of Troy. I represent to the City of Troy that I consent to allow this child to work for that individual/company and solicit door-to-door. I consent to and hereby authorize the release of any and all of this child's criminal history or any information in possession of the Troy Police Department to the City Clerk's Office for issuance of a Peddler's License and to the public under the Freedom of Information Act, as part of the investigation for a Peddler's License. This information may include, but is not limited to, arrests and/or convictions under juvenile proceedings, arrests and/or convictions for a child over the age of 17, and/or any other information such as witnesses' statements and police reports, which are or may come into the possession of the Troy Police Department.

I also consent to and authorize the Troy Police Department to fingerprint this child and enter those fingerprints into the LiveScan equipment, which will result in submittal of those fingerprints to the Michigan State Police and other law enforcement agencies in the United States.

A WORK LICENSE WILL BE REQUIRED, IF APPLICABLE.

THIS CONSENT AND AUTHORIZATION MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC AND THE PARENT OR GUARDIAN MUST PRESENT PHOTO IDENTIFICATION OF THEMSELVES AND A COURT ORDER IF GUARDIAN

Date: _____

Signature: _____

Print Name: _____

On this _____ day of _____, 20____, before me personally appeared _____ known by me to be the same person who signed this Consent and Authorization and who acknowledged this to be his/her free act and deed.

Signature: _____

Print Name: _____

NOTARY PUBLIC, _____ County, Michigan

My commission expires: _____

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